

# CHARNOCK RICHARD PARISH COUNCIL

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Minutes of the BUDGET MEETING held on Monday 3<sup>rd</sup> February 2020 at 6.45 pm in the Parish Rooms, Charter Lane, Charnock Richard.

**Present:** Councillors Mr A J Shaw (Chairman), Mrs A Bishop, J Hill, Mrs J Ogden, Mrs L Birchall, A Cornwell, L Cheetham, and H Heaton.

**Apologies:** Were received and accepted from Councillor Mrs L Watson, Mrs Butcher and Ms Jackson (who will be late).

**Declarations of Interest** – Members were asked to consider any disclosable pecuniary interest they may have to declare in relation to matters on this Agenda in accordance with the Localism Act 2011, Parish Council Standing Orders and the Code of Conduct currently in force – **There were no declarations of interest at this point.**

**To discuss the Current Financial Years Expenses and Anticipated Expenses:** The Clerk read aloud, and the Council discussed, Income, Expenditure and Estimated Expenditure for the remainder of the current financial year. The estimated income and expenditure for 2019/20, and anticipated income and expenditure for 2020/21, was explained in full and accepted by Councillors. Following discussions it was **Resolved:** **The Lengthsman's current hourly rate of £8.80 per hour, 25 hours per week, totalling £11,440 per annum and the Clerk's hourly rate of £15.00 per hour will remain the same. However, due to the increased workload on the Clerk from GDPR and the current Website Accessibility Legislation the Clerk's hours will be increased to 12.5 hours per week (currently 12) w/e/f April 2020, 12.5 hours per week, totalling £9,750.00 per annum.**

**To discuss projects for the next Financial Year:** Plans and supporting information are being gathered together and a planning application will be submitted as soon as all the information is available for the re-location of the access and installation of a drop kerb and, creation of a car park on land adjacent to the Orchard Gardens and, the addition of paved areas for picnic tables on the Orchard Gardens site. Progress with the Orchard Gardens car park project is very important this year and it was suggested that the project be phased so that progress can be made with clearing, levelling and installing the compacted base, thus preventing further weed growth and the need for ongoing tidying and cutting back. Phases II and III can then be progressed once further funding has been sourced. By using CIL money to support phase I of the car park the Parish Council can look at making some progress towards this project in the 2020/21 financial year. The Parish Council continue to support the Community Centre Trust and the remaining £5000.00 budgeted, will be carried forward to 2020/21 to support the refurbishment programme on this building provided that, when the expenditure is required it is approved at a full Parish Council Meeting and funds are permitting and remain in place.

**To set the Parish Precept for 2020/2021:** The Clerk explained how the Precept is worked out and how it correlates with a Band D property Council Tax Charge. It was reported that Chorley Council are not making an increase on Council Tax charges for 2020/21. Taking account of all above factors, potential income and expenditure for the remainder of the current financial year, projects, and the predicted balance to be carried forward it was proposed and seconded that the Parish Requirement for 2020/21 remain the same as last year at £29,500.00. An amendment to this was proposed and seconded, that the Parish Requirement be increased to £30,000.00 for 2020/2021. **Following a vote on the amendment first it was Resolved: On a majority vote, that a Parish Requirement of £30,000.00 for the 2020/2021 financial year is required. This figure will include the top up grant from the Borough Council of £345.00. Therefore, the Parish Precept will be £29,655.00 + the Top up Grant of £345.00 = £30,000.00.**

Meeting Closed: 7:30pm.

Chairman:

Date: